

**AGENDA**  
**HOLBROOK BOARD OF SELECTMEN**  
**HOLBROOK, MASSACHUSETTS**

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**Board of Selectmen**

**Wednesday, March 23, 2016 at 7:00 p.m.**

**Holbrook Town Hall, Floor 3R, Selectman Noel C. King Meeting Room**  
**50 North Franklin Street, Holbrook, MA 02343**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

**II. MINUTES:**

A. Minutes of the Regular & Executive Sessions of Wednesday, March 9, 2016

**III. TOWN ADMINISTRATOR'S REPORT:**

A. Citizen Concerns

B. Communications & Announcements

C. Committee Updates

D. Update on Status of Open Issues

**IV. OLD BUSINESS:**

**V. NEW BUSINESS:**

A. **7:05 pm:** Swearing in of Firefighter/Paramedic Jared M. Murphy

B. Award the Bid for Masonry Repairs on the Exterior of the Town Hall to CD Masonry Restoration, 149 Main Street, Oxford, MA, the Lowest Responsible Bidder, at a bid price of \$26,800.00

C. Vote to authorize the Chairman to Execute documents related to an FFY15 Emergency Management Performance Grant Contract between the Town of Holbrook and the Massachusetts Emergency Management Agency, in the amount of \$3,220.00, for the purchase of a snow blower, bicycle with lighting package and equipment bag for field mobility, and purchase/install of a weather station

D. Updates: Public Safety – Treasurer/Collector – Public Works

E. **7:15 pm:** Interviews of Candidates for the Promotion of One Officer to the Position of Permanent Full-Time Sergeant on the Holbrook Police Department

**VI. CITIZENS' COMMENTS:**

**VII. ADJOURN**

## **PUBLIC PARTICIPATION IN MEETINGS**

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004